

## 1. TITLE OF THE CERTIFICATE <sup>(1)</sup>

**Lapsehoidja, tase 4**

<sup>(1)</sup> in the original language

## 2. TRANSLATED TITLE OF THE CERTIFICATE <sup>(1)</sup>

**Childminder, level 4**

<sup>(1)</sup> if applicable. This translation has no legal status.

## 3. PROFILE OF SKILLS AND COMPETENCIES

A childminder has acquired the knowledge and skills necessary to take care of children and support their development. A childminder shall cooperate with the parent or guardian.  
The purpose of the work of a childminder is to support the physical, emotional, intellectual and social development of a child, taking into account the needs of the family in minding the child.  
In their work, they shall be guided by the law, the welfare and safety of the child.  
The work of a childminder requires good mental and physical health. In their work, they shall follow a code of professional ethics and be guided by constant self-development and acquiring new knowledge.

Mandatory competences:

1. Supporting the growing environment of the child
  - Creating a safe and playful growing environment
  - Assessing and preventing hazards.
  - Noticing abuse.
  - Doing household and cleaning works.
  - Using household equipment and following safety requirements.
2. Supporting the development of the child
  - Supporting the development of the child's playing, perception, learning, social and age-appropriate skills.
  - Supporting the language and speech of the child.
  - Understanding the personality and development of the child.
  - Developing the values and good behavioural practices of the child.
  - Planning, conducting and analysing games and activities.
  - Supporting the creativity of the child.
3. Developing reflexive skills of the child
  - Developing self-serving skills.
  - Teaching the child to eat and assisting the child in eating if necessary.
  - Developing the skill of self-regulation.
4. Promoting the health of the child
  - Monitoring the health condition of the child.
  - Determining factors which damage the child's health and preventing dangerous situations.
  - Conducting activities which promote the child's health.

### <sup>(\*)</sup>Explanatory note

This document is designed to provide additional information about the specified certificate and does not have any legal status in itself. The format of the description is based on the following texts: Council Resolution 93/C 49/01 of 3 December 1992 on the transparency of qualifications, Council Resolution 96/C 224/04 of 15 July 1996 on the transparency of vocational training certificates, and Recommendation 2001/613/EC of the European Parliament and of the Council of 10 July 2001 on mobility within the Community for students, persons undergoing training, volunteers, teachers and trainers.

More information available at: <http://europass.cedefop.europa.eu/en/home>

- Minding and nursing an ill child at home.
- Minding an ill child at a child care institution.
- Minding a child with a chronic disease.
- Feeding the child pursuant to their individual needs and health conditions.
- Providing first aid.

5. Cooperation with the parent or guardian

- Learning and considering the background of children and families.
- Involving the parent/guardian in daily activities and developing the growing environment.
- Interaction with the parent/guardian, giving feedback about the child's development and activities.

6. Minding a child with special needs

- Collecting information on the special needs of the child.
- Planning and conducting activities.
- Creating a caring and tolerant environment.
- Developing the physical environment, incl. supporting the use of additional equipment.
- Supporting the development potential and strengths of the child.

Competences selected:

7. Minding an infant (0-1 years)

- Performing acts of minding.
- Supporting the development of the infant.

#### 4. RANGE OF OCCUPATIONS ACCESSIBLE TO THE HOLDER OF THE CERTIFICATE <sup>(1)</sup>

Childminder

<sup>(1)</sup> If applicable

#### 5. OFFICIAL BASIS OF THE CERTIFICATE

<b>Name and status of the body awarding the certificate</b>	<b>Name and status of the national/regional authority providing accreditation/recognition of the certificate</b>
The occupational certificate that has been issued by the professional council that operates under the activity license issued by a Awarding Body	Sector Skills Council approved by a Regulation of the Government of the Republic
<b>Level of the certificate (national or international)</b>	<b>Grading scale / Pass requirements</b>
Estonian Qualification Framework level 4 European Qualification Framework level 4	passed/fail
<b>Access to next level of education/training</b>	<b>International agreements</b>
Childminder, level 5	
<b>Legal basis</b>	
Occupational Qualifications Act (RT I, 10.12.2010, 12; 01.01.2011)	

#### 6. OFFICIALLY RECOGNISED WAYS OF ACQUIRING THE CERTIFICATE

In order to obtain a occupational certificate, the applicant has to prove all his/her competencies required by the occupational standard and by the procedure for awarding of occupational qualification established by the body awarding the occupational qualification.

**More information** (including a description of the national qualifications system) available at:

[www.kutsekoda.ee](http://www.kutsekoda.ee)